

**BYLAWS OF**  
**Christian Home Educators of Central Carolina**  
A Religious Corporation

**ARTICLE I**  
**NAME**

- 1.1. **NAME.** The name of the organization shall be **Christian Home Educators of Central Carolina. (CHECC)**

**ARTICLE II**  
**OFFICES**

- 2.1** The initial principal office of the corporation shall be located P.O.Box 615, Sanford, North Carolina, 27330

**ARTICLE III**  
**PURPOSES**

- 3.1 The specific and primary purpose for which this corporation is formed is to facilitate and encourage excellence in Christian education in Sanford and its surrounding areas. We promote home schooling. We help families new to home schooling, by sharing resources, experience, and planning group events. We support one another and educational standards.

**ARTICLE IV**  
**STATEMENT OF FAITH**

- 4.1 We are a non-denominational, Christian organization that believes in the sanctity of marriage between a man and a woman. We believe in God the Father almighty creator of heaven and earth. And in Jesus Christ, God's only Son, our Lord, who was conceived by the Holy Spirit, born of the Virgin Mary, suffered under Pontius Pilate. Was crucified, died, and was buried; he descended into the place of the dead. The third day he rose again from the dead; he ascended into heaven, and sits at the right hand of God the Father Almighty. From there he will come again to judge the living and the dead. We believe in the Holy Spirit, the worldwide church, *which is the body of Christ*, the communion of saints, the forgiveness of sins, the resurrection of the body, and life everlasting. AMEN.

**ARTICLE V**  
**EDIFICATION OF MEMBERS**

- 5.1 CHECC believes that parents have the God-given authority to educate their children. As each family is unique, so, too, is each family's homeschool. Full compliance with North Carolina homeschool law is required of all CHECC members. No further requirements of specific curricula, methods or ideals must be met.

**ARTICLE VI**  
**MEMBERSHIP**

- 6.1 Members must be home schooling at least one child or have graduated a child from their home school. Member home schools must operate in compliance with current North Carolina homeschool law.
- 6.2 Annual dues are \$10 per year per family and non-refundable. Waiver of dues, based on financial hardship, will be confidentially considered on an individual basis. Any waiver is granted for a one year term and will be reconsidered in following year if the hardship continues and is made known to a board member currently holding office.

- 6.3 Members must submit a new membership application by June 30 of each year. After June 30 dues will increase by \$5.00 for those renewing their membership. New members, joining after January 31<sup>st</sup> of the current year may join for the remainder of the year for \$5.00
- 6.4 Members will pay annual dues which will be set by CHECC's governing body and collected with membership application. This will make them eligible to be members of CHECC\_list, whereby they receive daily announcements and relevant home schooling information.
- 6.5 Members are strongly encouraged to coordinate, or assist in the coordination of, a minimum of, one event per year.
- 6.6 Events not scheduled at the start of the school year should be communicated to the board before plans are announced to the group in order to coordinate efforts and alleviate, as much as possible, the duplication of planning.
- 6.7 Members are invited and encouraged to submit photos, snapshots, and digital images for a family page in the CHECC yearbook.
- 6.8 Members are encouraged to support North Carolinians for Home Education, the homeschool service organization, through membership whenever possible. When joining NCHE, please enter CHECC as your support group. The web address is <https://nche.com/secure/regM.php>.
- 6.9 CHECC is a parental, cooperative group. Membership demonstrates a willing heart to serve the group. A large responsibility is not required but a small responsibility is expected.
- 6.10 All items borrowed from the CHECC library should be returned to the library at school year end for audit.
- 6.11 Membership in CHECC requires agreement with and adherence to CHECC's written purpose, statement of faith, discipline policy and bylaws.

#### 6.12 OPTIONAL MEMBER POSITIONS

- A. **MEMBERSHIP COORDINATOR.** This member will be the main contact for potential new members and will assist them in becoming CHECC members. They will also accept & forward registration information as necessary.
- B. **NEWSLETTER COORDINATOR.** This member will accept and organize member submissions for a monthly edition of the "CHECC into Home schooling" newsletter, to be available via email, CHECC\_list. If a hardcopy is required charges may apply.
- C. **WEBMASTER.** This member will maintain CHECC'S website as needed.
- D. **LIBRARIAN.** This member will provide storage for all materials purchased by CHECC or donated to the CHECC library. The librarian also oversees that items borrowed are returned. They will maintain an annual listing of items available and provide a year-end account.
- E. **ROSTER EDITOR** This member will keep a current list of CHECC members to be available via email, CHECC\_list and /or hardcopy upon request.
- F. **CALENDAR COORDINATOR.** This member will maintain the online calendar on the Yahoo group's site for all group activities.

G. **The Secretary** shall keep the minutes and records of the board meetings in appropriate books. He shall be the official custodian of the records and seal of this organization. He shall present to the membership at any meetings any communication addressed to him as Secretary of the organization. He shall submit to the Board of Directors any communications which shall be addressed to him as Secretary of the organization. He shall attend to all correspondence of the organization and shall exercise all duties incident to the office of Secretary. The Secretary shall be responsible for keeping records of Board actions, including overseeing the taking of minutes at all board meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each Board members, and assuring that corporate records are maintained.

H. **The Treasurer** shall have the care and custody of all monies belonging to the organization. The treasurer may be, but is not required by virtue of office, to be a voting member of the board. This position will require a three year commitment as do board positions. The treasurer must be one of the officers who shall sign checks or drafts of the organization. He shall render at stated periods as the Board of Directors shall determine a written account of the finances of the organization. Treasurer shall assist in the preparation of the budget, help develop fundraising plans,

and make financial information available to Board members and members at large as requested by the board. Lastly, the treasurer will work in conjunction with the senior board member to comply with any requirements for documentation required by the government in relation to this non-profit organization.

6.13 **TERMINATION OF MEMBERSHIP.** Membership shall be terminated when:

- A. When annual registration and dues are not submitted by Sept. 30
- B. Written or verbal request for resignation is received by a board member
- C. Blatant disregard for the best interest of CHECC has occurred as deemed by the membership.

## **ARTICLE VII GUIDELINES AND RULES**

- 7.1 CHECC's year officially runs from July 1 through June 30 of the following year, concurrent with the school year as defined by the Division of Non-Public Education's paperwork.
- 7.2 Support group meetings are adult only unless otherwise specified. Nursing babies are the only exception to this rule.
- 7.3 Urgent messages, reminders and prayer requests are relayed via CHECC\_list, our group's private email group. Phone buddies will be assigned, if desired, for those members without email access.
- 7.4 In a group setting, parents are expected to monitor their children, as well as all children brought with them.
- 7.5 For the safety of our children, they are not to be dropped off at any CHECC event unless prior arrangements have been made with both another adult and the event coordinator.
- 7.6 Members will demonstrate an active, supportive interest in home schooling.
- 7.7 A directory of members who choose to be included will be prepared and available to all CHECC members. This directory will be held in confidence and may not be given to anyone outside of CHECC by either the Board of any member. Further, CHECC will not divulge lists and/or member information to anyone outside of CHECC without the express permission of the individual members.
- 7.8 **CONFLICT RESOLUTION.** In the event there is a disagreement within CHECC (between members, members and leadership or regarding and event) that cannot be resolved on a personal level, the next course of action should be:
  - A. The involvement one or more board member(s) in an attempt to resolve the conflict. In such case that the concern has not met adequate resolution, the Third and final step would be:
  - B. To address the concern with the current NCHE Region 7 Director, that contact information can be found at <http://nche.com/region/r07/index.html>

## **ARTICLE VIII DISCIPLINE POLICY**

- 8.1 CHECC supports biblical teaching concerning discipline. If a child is being disruptive, disrespectful, or causing harm, the parent, or other adult responsible for that child, will be expected to rectify the problem. Parents are responsible for their children, as well as any and all damages incurred by them, at all times. If the problem continues or recurs, the adult and the child may be asked, by the coordinator, to leave the event.
- 8.2 Profane language, ethnic or racial slurs, off-color jokes, etc. will not be tolerated from any CHECC member.
- 8.3 It is the parent's responsibility to present the best possible example when involved with CHECC activities. This includes being considerate to the event coordinator by arriving on time, complying with the requests made by the coordinator, and by being attentive to the program.

## **ARTICLE IX**

### **The CHECC Board**

9.1 **The CHECC Board** consists of three members who meet regularly to prayerfully plan and oversee the overall activities of the group. The Board shall have no less than three voting members.

9.2 **RESIGNATION, TERMINATION AND ABSENCES.** The positions held by a member of the Board will automatically become vacant in the event such member:

- A. Is convicted of any felony while holding office.
- B. Is declared legally incompetent
- C. Submits a written resignation to the Board

Former Board members will be asked to fulfill the remainder of the current school year for any vacated board position. If this is not possible, the vacancy will be filled by a nomination from the remaining board members.

9.3 **TERMS OF BOARD ELIGIBILITY.**

- A. CHECC member for a minimum of 2 years.
- B. Be a member in good standing.
- C. Be willing to serve a 3 year term, with one board member rotating off each year. The year of service will coordinate with the school year as determined in 7.1 above.
- D. Past board members will be eligible to return after one year off the board.
- E. Third year senior board member will be primary coordinator for all board activities.
- F. If no one accepts the nomination in a given year, the board member scheduled to step down may be asked to continue serving for one additional year if all other terms of eligibility are met. Nominations would then be sought in prescribed manner the following school year.

9.4 **BOARD ELECTIONS.**

- A. Nominations for a new board member will be accepted by the current board members for a 2 week period beginning in May and closing 2 weeks prior to the scheduled date, of the May meeting, to vote.
- B. Each eligible candidate will be contacted by a current board member to determine the willingness of the nominee to serve, prior to being made known to the group at large.
- C. The vote will be conducted by silent ballot, determined by the majority of members present at the called meeting on the last Tuesday of each May.

9.5 **COMPENSATION.** The Board receives no compensation other than reasonable expenses as approved by the organization prior to disbursement of funds.

9.6 **MEETINGS.** The Board shall meet at least annually, at an agreed upon time and place.

9.7 **OFFICERS AND DUTIES.** There shall be three voting officers of the Board consisting of a senior, third year, Board Member and two additional officers. Their duties include:

**The third year board member** will be primary coordinator for board activities. This board member shall preside, or arrange for another member of the board to preside, at each meeting. It shall be the responsibility of the senior board member to ensure any documentation required by the government is submitted.

**The junior board members** shall attend board meetings and assist with record keeping.

All of the board members shall be one of the officers who may sign the checks or drafts of the organization along with the treasurer.

9.8 **ANNUAL MEETING.** The date of the regular annual meeting shall be set by the Board who shall also set the time and place.

9.9 **SPECIAL MEETINGS.** Special meetings of this organization may be called by the senior board member when he deems it for the best interest of the organization.

9.10 **NOTICE.** Notice of each meeting shall be given to each member, verbally or by e- mail, not less than seven days before the meeting.

**ARTICLE X  
AMENDMENTS**

10.1 These Bylaws may be amended when necessary by majority vote of present members of called meeting. Amendments must be submitted to the Secretary to be sent out with regular Board announcements.

These Bylaws were approved at a meeting of the General Membership on February 26, 2008

Signature \_\_\_\_\_  
OFFICER

Date \_\_\_\_\_

Name \_\_\_\_\_

Signature \_\_\_\_\_  
OFFICER

Date \_\_\_\_\_

Name \_\_\_\_\_